## **Detention Policy**

### **Lunch-time Detention**

If you intend to 'detain' a student at lunchtime this is perfectly acceptable so long as the student is under direct supervision and is given the opportunity to access the ablutions and eat their lunch. This is an individual arrangement teachers may make. Please ensure that an Info Sheet is completed and handed in to Student Services so that the incident is logged in SIS.

#### **Homework Lunch-time Detention Process**

A lunchtime detention room is run in Room 03-109 for those students who fail to complete a homework or assessment task. If you wish to put a student in detention you need to fill in a purple slip and give to the student. The student then take the slip to the detention and will get it signed by the supervising teacher and then return the slip to you. When the student has returned the slip pass it on to student services for entry into SIS and to have a letter sent home. When a student reaches their third lunchtime in detention they will be given an after school detention.

For those of you supervising there will be a folder in room 03-109 with a list of all the students. Please put the date in the box next to any student who has a detention. If a student arrives and it is their third detention you need to put them in an after school detention and inform the parents. I will put some slips in the folder.

The students are to work on the homework or assessment task they have not completed. If that is not possible there are some other activities in the folder. The students need to be there for 15 minutes.

### **After School Detention**

### **Department of Education Guidelines**

#### Guideline

A staff member may detain a student after school as a consequence of a breach of school discipline.

Regardless of the duration of the detention, staff will ensure that detention only takes place when:

- parents have been contacted to inform them of the reasons for, and the duration of, the detention; and
- the parent and the staff member have agreed on the way the student will return to the parent's care following the detention.

If duty of care requirements cannot be met, an alternative sanction needs to be imposed.

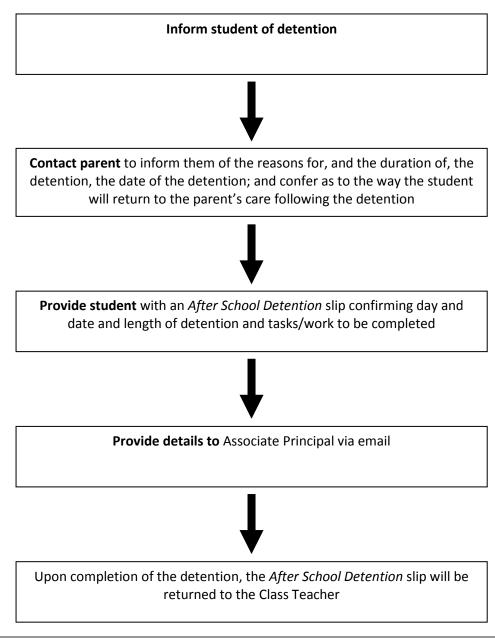
Staff must keep records of the use of detention. These will include the date and time of the detention and the length of the detention.

# **Baldivis Secondary College**

**After School Detention** runs on Tuesdays and Thursdays after school from 2.50pm to 3.50pm and is coordinated by the Associate Principal.

AFTER SCHOOL DETENTION			
The following student has been allocated an After School Detention.			
Student:	Class:		-
Teacher:	Signature		
Date to be Completed: 🛛 Tuesday		🗆 Thursday	
Parent Advised	□ 30 Minutes	□ 1 Hour	
Task/s to be Worked on/Completed:			
After School Detention Completed	Signature:	Date:	

Teachers wishing to refer students to after school detention should follow the procedures as outlined below:



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