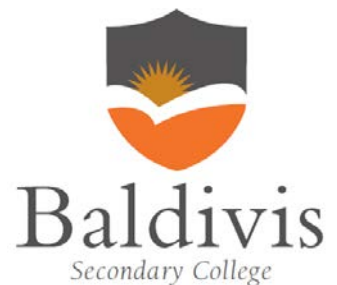

Minutes of the Baldivis Secondary College Board Meeting

Board Room, Baldivis Secondary College

1 September 2015 at 6.00pm



Present:

Keith Svendsen, Gavin Bassett, Simon Miller, Matthew Whitfield, Dean Hird, Julie Davey, Delia Makking-Robinson, Kendal Drew, Tim O’Keeffe, Tim Hill, Tania Curtis, Alison Parolo, Rosie Taylor, Karen Illich

Invited Guests: Brooke Jones, Penny Knight, Paul Jones

Agenda:

1. Welcome

1.1 Welcome:

Tim welcomed board members and guests to the meeting. Tim handed over to Keith to invite Penny Knight and Brooke Jones from Curtin University who will be conducting the research project into governance of IPS. Focus of research is to identify examples of ‘best practice’. Structured process implemented.

1.2 Apologies:

Carl Sanders

2. Confirmation of Minutes of Previous Meeting

2.1 Previous Minutes

Motion: Motion from Karen; Seconded by Dean. To approve the minutes of the meeting held on 4 August 2015. Motion carried.

2.2 Matters Arising from Previous Meeting

Nil

3. Reports

3.1 Financial Report

Karen spoke to the financial documents as previously provided to Board members via email

3.1.1 Comparative Budget

Motion: Motion from Karen to approve the Comparative Budget as distributed. Moved by Matthew; Seconded by Tania. **Motion Carried.**

3.1.3 Budget Adjustments

Proposed increase in budgets is from funds received as part of the Establishment Grant for Stage 2 build.

Motion: Motion from Karen to endorse the Budget Adjustments 2016 as distributed. Moved by Tania; Seconded by Rosie. **Motion Carried.**

3.1.2 Debt Collection Agency Proposal

Discussion regarding the pursuance of voluntary contributions – debts written off at the commencement of 2016 school year. Currently encouraging parents to make payments or enter into payment plans.

Motion: Motion from Karen for the College Board to endorse the engagement of a debt collection agency to recover outstanding student charges. Moved by Matthew; Seconded by Tania. **Motion Carried.**

3.2 Principal's Report:

- Keith provided a verbal Principal's Report outlining where the college is at in terms of recruitment processes for 2016.

4. Posted Agenda Items:

4.1. Review of Student Performance – Semester 1

- Paul spoke to the Executive Summary and elements of the individual Curriculum Area Performance Review package provided to Board members prior to the meeting.
- Aspirational moderation partnerships have been established with other schools.

4.2 IPS Governance Research

- Deferred

4.3 Business Plan Development – College Priorities

- Keith reiterated the current college priorities and proposed that we adopt the following priorities in the next iteration of the Business Plan;
 1. Quality Teaching, Learning and Leadership
 2. Curriculum Differentiation and Access
 3. Student Performance
- Tim suggested that Student Performance should perhaps be the only priority.

5. General Business:

5.1 Board Members

Tim proposed that consideration be given to Board members visiting the school and observing classes, participating in lessons, teacher discussions etc.

6. Next Meeting:

6.1 Next Meeting – 27 October 2015; 6:00pm