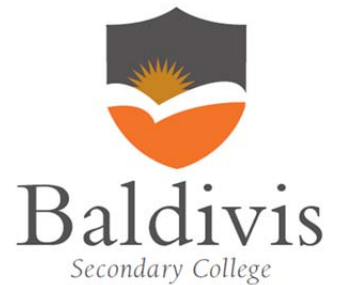

Minutes of the Baldivis Secondary College Board Meeting

Board Room, Baldivis Secondary College

4 August 2015 at 6.00pm



Present:

Karen Illich, Keith Svendsen, Tim Hill, Gavin Bassett, Kendal Drew, Dean Hird, Delia Making Robinson, Simon Miller, Tim O'Keeffe, Alison Parolo, Carl Sanders.

Agenda:

1. Welcome

1.1 Welcome:

1.2 Apologies:

Matthew Whitfield, Rosie Taylor, Tania Curtis

2. Confirmation of Minutes of Previous Meeting

2.1 Previous Minutes

Motion: Motion from Keith; Seconded by Simon. To approve the minutes of the meeting held on 2 June 2015. Motion carried.

2.2 Matters Arising from Previous Meeting

Nil

3. Reports

3.1 Financial Report

Karen spoke to the financial documents as previously provided to Board members via email

3.1.2 Voluntary Contribution Collection Rate and One Line Budget Reports

3.1.2 Comparative Budget

Motion: Motion from Gavin to approve the Comparative Budget as distributed. Seconded by Delia. **Motion Carried.**

3.1.3 Contributions and Charges 2016

Motion: Motion from Kendal to approve the Contributions and Charges 2016 as distributed. Seconded by Dean. **Motion Carried.**

3.2 Principal's Report:

Motion: Motion from Karen to approve the Principal's Report as tabled. Seconded by Kendal. **Motion carried**

4. Posted Agenda Items:

4.1. Independent Review Findings

- Independent review will assist in informing the next Business Plan. We will review each element of the review when considering priorities, targets etc.

4.2 Development of Business Plan 2016 - 2018

- Keith proposed that over the remaining meetings of this year the College Board systematically focus on separate elements of the Business Plan and developing SMART targets.
- Important to engage parents, students, staff etc. in framing SMART targets

4.3 Proposed Data Presentation Schedule

- Keith tabled and outlined the process for providing data and subsequent analysis to the board on a regular basis.

5. General Business:

5.1 Independent Review Findings

- Tim proposed that he write a general letter to the college staff thanking them for their efforts thus far and outline the processes and vision moving forward. General consensus that Tim and Keith would collaborate in formulating the letter.

5.2 Board Research Project

- Still pending – Keith received an email explaining the process for the study with an indication that more details are to follow.

5.3 School Uniform/ Hats

- Concerns regarding length of girl's skirts and hats. Karen and Keith are going to meet with the uniform manufacturer and will have further discussions regarding uniform items.

5.4 Oval Condition

- Query regarding the state of the college oval. Keith explained that arrangements had been made to have expert advice.

5.5 Cricket Academy

- Query regarding progress in relation to the cricket academy. Alison explained that the Year 7 and 8 cricket academy classes have been timetabled and are being taken by Darren Russell. Not at the point of applying for specialist program status – Keith explained that it was difficult to get support through DoE at present due to staffing changes.

5.5 Connect

- Query regarding uptake of Connect usage by staff. Some staff are making excellent use of Connect, although there is still some reluctance by some. Keith to follow up through Curriculum Team Leaders and have individual conversations where necessary. Tim reiterated that is a compliance issue.
- Keith is pushing the notion of the 'Flipped Classroom' with Connect being an integral tool in this initiative.

6. Next Meeting:

6.1 Next Meeting – 1 September 2015