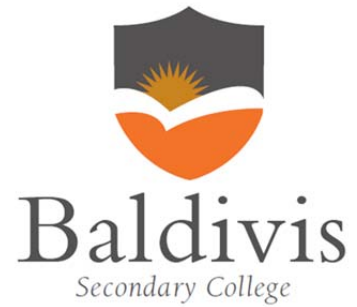

Minutes of the Baldivis Secondary College Board Meeting
Board Room, Baldivis Secondary College
9 December 2014 at 6.00pm



Present:

Tim O’Keeffe; Dean Hird, Keith Svendsen, Alison Parolo, Kendall Drew, Greg Maguire, Karen Illich, Gavin Bassett

Agenda:

1. WELCOME:

Tim O’Keeffe welcomed board members and opened the meeting.

2. APOLOGIES:

Alan Macleod, Lisa Cary.

3. CONFIRMATION OF MINUTES OF PREVIOUS MINUTES:

Motion: Motion from Greg Maguire; Seconded by Keith Svendsen: To approve the minutes of the meeting held on 19 August 2014. **Motion carried**

4. MATTERS ARISING FROM PREVIOUS MEETING:

Nil

5. INWARD AND OUTWARD CORRESPONDENCE:

Nil

6. REPORTS:

6.1 Financial Report:

- Karen spoke to the financial documents as previously provided to Board members via email.
- Karen explained that average fee collection is currently sitting at 75.85%.
- Query regarding Interstate Travel account – Budget \$4,625 blown out to \$35,200.59 – includes travel costs associated with the trip to Canberra
- Motion: Motion from Karen that \$100,000 be transferred from the General Reserve account to the Expenditure account for the purchase of ICT resources for 2015; Seconded Greg. **Motion Carried**
- Motion: Motion from Karen to approve the Financial Reports as distributed. Seconded by Gavin. **Motion Carried.**

6.2 Principal's Report:

- Motion: Motion from Kendal Drew to approve the Principal's Report as tabled. Seconded by Gavin Bassett. **Motion carried**

7. POSTED AGENDA ITEMS:

7.1. 2015 Budget

- Karen presented 2015 Budget and clarified specific elements as required.
- Motion: Motion from Gavin Bassett to approve the 2015 Budget as tabled. Seconded by Alison Parolo. **Motion carried**

7.2 External Review

- Keith provided a brief overview of the process for the IPS Review by the External Review Group next May and outlined role of the board and board members in the process.
- A more detailed overview will be provided at the commencement of next year.

8. GENERAL BUSINESS:

8.1. Review of School Data by College Board

- Dean Hird queried why the board was not being provided with college data to review on a regular basis. Keith explained that in order to ensure all of the data was available; it was normal practice to review the previous year's data at the commencement of the following year.
- Keith explained that in 2016 we would provide interim data to the board for examination at various stages throughout the year and that the Board would have an integral role in the review of data as part of the IPS Review.

8.2. Resignation of Lisa Cary from College Board

- Alison informed the Board that Lisa Cary had resigned from the College Board due to increased work commitment at Murdoch University.
- Keith acknowledged Lisa's contribution to the Board and her role in shaping the Business Plan and as part of a number of recruitment processes the college has undertaken.

9. NEXT MEETING:

3 March 2014 at 6.00pm

10. CLOSE OF MEETING:

Meeting closed at 7.15pm