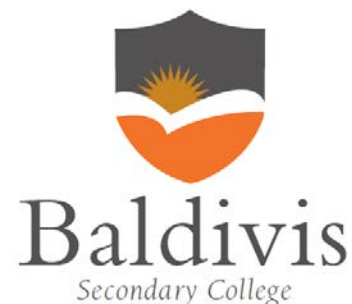


Minutes of the Baldivis Secondary College Board Meeting

Board Room, Baldivis Secondary College

24 March 2015 at 6:00pm



Present:

Tim O’Keeffe; Dean Hird, Keith Svendsen, Alison Parolo, Alan Macleod, Carl Sanders, Karen Illich, Kendal Drew, Delia Making-Robinson; Simon Miller, Gavin Bassett

Agenda:

1.0 Welcome

Tim O’Keeffe welcome Board members and opened the meeting.

1.1 Apologies

Matthew Whitfield, Tania Curtis

2.0 Confirmation of Minutes of Previous Minutes

2.1 Previous Minutes

- Dean moved that the minutes be approved with the amendment as stated. Moved Alison. Carried.

2.2 Matters Arising from Previous Meeting

- Nil.

3.0 Reports

3.3 Reports

3.3.1 Financial Report

- Keith moved that the Financial Report be accepted as tabled; Seconded by Alison. Carried.
- Alan moved that the Projected 2015 Budget be accepted as tabled; Seconded by Dean. Carried

3.3.2 Principal’s Report

- Keith tabled and spoke to his Principal’s Report.
- Moved Tim, Seconded Alan. Carried.

4.0 Posted Agenda Items

4.1 Draft Annual Report

- Conditional endorsement of Annual Report with following adjustments;
 1. Reference to absence of 'like' school;
 2. Add explanation that initial KPI's were based on processes and actions designed to establish trends and baseline data;
 3. Include graph illustrating authorised/unauthorised absences; and
 4. Include reference to the number of respondents in each of the surveys.
- Agreed that the following adjustments would be made to the Annual Report and that the revised document would then be distributed for feedback. Once approvals had been received the document would be forwarding to J Design for desktop publishing.

4.2 Internal Review Feedback and Arrangements for ERG Visit

- Keith and Ali provided Board members with copies of the accumulated feedback from the internal review workshops.
- Discussion regarding process and Board involvement.
- Package of information is to be submitted to Dept. Education Services on 20 April 2015.
- Keith explained that Board members would be invited to meet with the Reviewers at some stage during their visit to Baldivis Secondary College. Agenda to be tabled at next Board meeting.

5.0 General Business

- Nil

6.0 Next Meeting

6.1 Date of Next Meeting

- Tuesday, 5 May 2015 at 6:00pm