

# MINUTES

<b>COMMITTEE:</b>	<b>Baldivis Secondary College Interim School Council</b>	<b>SECRETARY:</b>	Alison Parolo	<b>DATE:</b>	24 June 2012
<b>PRESENT:</b>	Keith Svendsen, Tracy Gschwendtner, Delia Makking-Robinson, Tim O’Keeffe, Karen Deane, Jane McClure, Nicola Batten, Donna Horbury, Susan McCormick, Alison Parolo				
<b>APOLOGIES</b>	Alan Macleod, Sam Gall, Peter Rowe				

TOPIC	DISCUSSION	ACTIONS/AGREEMENTS
<b>PREVIOUS MINUTES</b>		
	<ul style="list-style-type: none"> <li>No previous minutes</li> </ul>	
<b>AGENDA ITEMS</b>		
<b>College Logo</b>	<ul style="list-style-type: none"> <li>Motion: Keith proposed that the logo developed by Watermark Designs be accepted as the logo for Baldivis Secondary College. Seconded by Jane McClure</li> <li>Motion carried unanimously</li> </ul>	
<b>Business Manager</b>	<ul style="list-style-type: none"> <li>Keith announced that the recruitment process has been finalised for the appointment of the college’s Business Manager.</li> <li>The successful applicant, Karen Illich has been sent an Offer of Employment.</li> <li>Keith reported that at the request of Karen’s current line manager her commencement date will be delayed until after 1 September 2012, although she will spend some time working with Keith and Ali during the intervening period.</li> </ul>	
<b>Building Update</b>	<ul style="list-style-type: none"> <li>Keith reported that he has met with the Furniture Consultant in relation to the purchase of loose furniture for the college. The Furniture Consultant is confident that he will be able to install the furniture during the first two weeks of December.</li> <li>Keith reported that Ali and he were meeting with the Architect and Graphics team regarding signage on Thursday.</li> <li>Keith has enquired about a site visit prior to the school holidays.</li> </ul>	

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<p><b>College Uniform</b></p>	<ul style="list-style-type: none"> <li>• Keith tabled the results of the consultation with students and parents in relation to the college uniform (Appendix A: Uniform Concept Feedback)</li> <li>• In light of the feedback received and further discussion at School Council, Keith proposed that the following concepts be endorsed as uniform items for Baldivis Secondary College:             <ul style="list-style-type: none"> <li>• Dress: Concept A</li> <li>• Skirt: Concept B.</li> <li>• Polo Shirts: Concept B</li> <li>• Shoes: Predominantly black shoes – no specific brand or shoe style. Must be ‘closed in’.</li> </ul> </li> <li>• <b>Length of Skirt</b> - a number of council members raised concerns in relation to the length of the skirt and the propensity of girls to shorten the skirt.</li> <li>• Keith indicated that student dress standards would be monitored and that students would be counselled where necessary to ensure that acceptable standards are maintained as per the College Uniform Policy which is currently being developed.</li> <li>• <b>Style of Boy’s Trousers</b> - concerns raised about the style of the boy’s trousers – very baggy and wide at bottom of leg. Query re: zip in shorts and pants.</li> <li>• <b>Socks</b> – after discussion it was agreed to restrict sock colour to black, grey or white.</li> <li>• <b>Stockings and tights</b> – after discussion it was agreed that students could wear black, grey or skin colour stockings or tights. Leggings are not to be worn.</li> <li>• <b>Hats</b> – Students and parents have indicated a desire for a college bucket hat/cap to be available.</li> <li>• <b>Bags</b> – discussion regarding having a school bag and/or sports bag available for purchase. It was agreed that the bag was an opportunity for students to express their individuality – perhaps a school bag could be available as an optional item.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved</li> <li>• Approved</li> <li>• Approved</li> <li>• Approved</li>   <li>• Keith to discuss with uniform manufacturer</li>   <li>• Keith to discuss with uniform manufacturer</li> <li>• Keith to investigate options available through uniform suppliers</li> </ul>
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<b>College Uniform Policy</b>	<ul style="list-style-type: none"> <li>• Keith outlined the basic details of the College Uniform Policy being developed.</li> <li>• Keith explained that the policy would clearly outline student dress requirements, the processes to be followed in instances where students are not complying with the dress requirements as stated in the policy, 'spare' uniforms would be available for students to borrow and non uniform items would be confiscated</li> </ul>	
<b>Lockers</b>	<ul style="list-style-type: none"> <li>• Query re availability of lockers.</li> <li>• Keith explained that no definitive decisions have been made in relation to the availability of lockers for students - both 'cost' and 'space' pose issues for the college in providing lockers for all students. It is anticipated that in the first instances some lockers would be available for students who have specific needs (e.g. special equipment requiring storage).</li> </ul>	
<b>Enrolment Package and Timeline</b>	<ul style="list-style-type: none"> <li>• Enrolment packages have been prepared and will be posted by the end of the week.</li> <li>• Keith and Ali visiting Serpentine primary School on Friday to talk to Year 6 and 7 students and their teachers.</li> </ul>	
<b>College Ethos</b>	<ul style="list-style-type: none"> <li>• Tim proposed that the College Ethos (Appendix B) be adopted. Seconded by Susan McCormick</li> <li>• Motion carried unanimously</li> </ul>	
<b>GENERAL BUSINESS</b>		
	<ul style="list-style-type: none"> <li>• Keith outlined that discussions at future meetings would focus on;               <ul style="list-style-type: none"> <li>• Establishment of P&amp;C</li> <li>• Canteen arrangements</li> <li>• Uniform arrangements -sizing, sales etc</li> <li>• College policies</li> </ul> </li> </ul>	
<b>NEXT MEETING</b>		
	<ul style="list-style-type: none"> <li>• 31 July 2012 @ 6.30pm Baldivis Primary School</li> </ul>	