

MINUTES

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| COMMITTEE: | Baldivis Secondary College Interim School Council | SECRETARY: | Alison Parolo | DATE: | 30 October 2012 |
| PRESENT: | Keith Svendsen, Tim O’Keeffe, Donna Horbury, Jane McClure, Tracy Gschwendtner, Karen Illich, Susan McCormick, Nicola Batten, Sam Gall, Alan Macleod, Karen Deane, Alison Parolo | | | | |
| APOLOGIES | Peter Rowe | | | | |

| TOPIC | DISCUSSION | ACTIONS/AGREEMENTS |
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| PREVIOUS MINUTES | | |
| | <ul style="list-style-type: none"> <u>Motion</u>: Karen Deane moved that the minutes be accepted as a true and accurate record of the previous meeting held on 31 July 2012. Seconded by Alan McLeod. Motion carried unanimously. | |
| MATTERS ARISING FROM PREVIOUS MINUTES | | |
| Nil | | |
| AGENDA ITEMS | | |
| Principal’s Report | <ul style="list-style-type: none"> Staffing – Academic Staff 15.8 FTE, Support Staff 7.4 FTE. All Learning Areas covered except LOTE. Just under 300 applicants for advertised positions. Staff Induction day – 9 November 2012. Connect – DoE initiative to facilitate communication between staff, students and parents. Resources – Karen (Business Manager) and Terri (Finance Officer) busily acquiring resources. Kelsey (Library Services) working on acquiring library resources – combination of electronic and hard copy products. ICT – Liaising with Samsung re: Smart School initiative – close to signing a MOU to be a Lighthouse School. Each student and staff member will be provided with a Samsung Slate PC Enrolments – currently 189. Timetable and planning is being based on 220 | |

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| | <p>students.</p> <ul style="list-style-type: none"> • <u>Motion</u>: Donna Horbury moved that the Principal's Report be accepted. Seconded by Jane McClure. Accepted. | |
| Financial Report | <ul style="list-style-type: none"> • Karen tabled and spoke to the following: <ul style="list-style-type: none"> • <i>Baldivis Secondary College Proposed Budget 2013</i> • <i>Summary of Estimated Contributions and Charges</i> • <i>List of Additional Cost Items for 2013</i> • <u>Motion</u>: Karen Illich moved that the List of Additional Cost Items for 2013 be accepted. Seconded by Jane McClure. Carried unanimously. • <u>Motion</u>: Susan McCormick moved that the Financial Report be accepted. Seconded by Alan McLeod. Carried unanimously. | |
| Parent Information Evening | <ul style="list-style-type: none"> • Wednesday, 14 November 2012; 6.30pm • Council members suggested that the following items be discussed/outlined at the Parent Information Evening: <ul style="list-style-type: none"> • Uniform Arrangements • Bullying • Mobile Phones • Curriculum • Canteen • Year 7 • Timetable Structure • Day One • Plan of School • Transport – Drop Off/Pick Up • Buses • Contacting the School | |
| Stage 2 Building Update | <ul style="list-style-type: none"> • Keith tabled and talked to the Stage 2 Building Program. During 2014 construction will begin on the Year 7 Block. | |

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| Policy Discussion | <ul style="list-style-type: none"> • Draft Homework and Study, Anti Bullying and ICT Policies tabled and discussed. • Anti Bullying Policy | <ul style="list-style-type: none"> • Ali to re-draft Homework and Study and ICT Policies based on feedback. • Approved |
| GENERAL BUSINESS | | |
| Site Visit | <ul style="list-style-type: none"> • Builder has indicated that site might be available on 3 December 2012 for hand over. As soon as practical a site visit will be organised for Council members. | |
| Students with Special Needs | <ul style="list-style-type: none"> • Ali is liaising with Primary Schools to gain insight into incoming students and plan for students with special needs. | |
| Bicycle/Footpath Access | <ul style="list-style-type: none"> • Concerns raised re: student access to school. Keith indicated that he is intending to discuss these concerns with the Mayor and also with Central Office | |
| Acknowledgement and Thanks | <ul style="list-style-type: none"> • Tim expressed his gratitude to Keith and Ali on behalf of the School Council for their efforts to date in laying the foundation for the college. | |
| NEXT MEETING | | |
| | To be advised | |